

## Tenant Application Checklist

Date I need housing by \_\_\_\_\_ Rent Budget \$ \_\_\_\_\_

I will need roommates: \_\_\_\_\_ Money I have today \$ \_\_\_\_\_

Note: If you are approved for the lease, upon signing you will need the first month's rent and security deposit (typically one or two months of rent)

Visit "Find-a-roommate" page on sharingspaces.com \_\_\_\_\_

Name and Phone number of my previous landlord:

\_\_\_\_\_

Name and Phone number for my current employer (any work that you have done for pay): \_\_\_\_\_

Name and Phone number for a previous employer (any work that you have done for pay): \_\_\_\_\_

Note: A reference could be a supervisor, colleague, parent of a long-time friend, mentor or roommate.

Reference #1 Name and Phone: \_\_\_\_\_

Reference #2 Name and Phone: \_\_\_\_\_

My credit score is: \_\_\_\_\_ My total income is: \_\_\_\_\_

Get your credit report free annually at [www.annualcreditreport.com](http://www.annualcreditreport.com)

Co-signer Name, email and phone: \_\_\_\_\_

Note: Although there might not be a required credit score, a cosigner typically will need **credit in the very good or exceptional range—670 or better**. Each landlord will have their own requirements. If you don't have a strong co-signer some landlords may ask for prepaid rent.

I have completed the sample budget worksheet and I can afford \$ \_\_\_\_\_ for rent and utilities.

Note: You and your co-signer will need, at minimum, 2 months paystubs with current employer/2 months bank statements showing income deposited and/or a copy of my student loan letters or grants.

After signing my lease, my landlord has given me: Copy of the lease \_\_\_ Inspection form \_\_\_

Within 3-5 days I have inspected the property, taken pictures and returned the inspection form to the landlord: \_\_\_\_\_